



Job description: Kitchen Manager / Cook

You will be providing a professional catering service across the complete site which includes a year-round staff canteen, with set breaks, when food must be available, plus several food/drink kiosks around the Pecorama Tourism site (March to October), ensuring that company standards are maintained, and that staff and customer expectations are met. As the Kitchen Manager, you will enjoy cooking and getting the best out of people, you draw satisfaction from managing, training and supporting your team whilst delivering value.

As a team you will ensure that customers are given a prompt and efficient service and that their food service and value expectations are consistently exceeded. Making sure all Food Safety, Health and Safety and Risk Assessments are conducted to ensure that all standards and procedures in respect of Food, Hygiene and Safety are established and maintained.

Department: PECO Canteen and Pecorama

Main purpose of Job: To lead the catering team on site, ensuring they rise to the challenge of consistently creating food of the highest quality, even on the busiest of days. The role will also include food preparation and cooking.

To oversee and take responsibility cash handling, online ordering, till updates and menu planning and production including profit forecast and management.

Reporting to: Operations Manager

Initial Main Tasks:

- To oversee the catering teams and supervise all aspects of the Canteen
- To cook excellent quality food within the Staff Canteen, supply and assist Kiosks and other satellite catering locations on site
- Source and order all catering supplies
- Ensure proper stock rotation
- Ensure Health & Safety guidelines on use of equipment, hygiene and cleaning procedures, temperature controls and record keeping are always followed
- Ensure all catering and Risk Assessment records are kept up to date



- To take control of Menu planning with full GP costings and agree with line managers, including specials and seasonal variations
- Ensure the correct opening and closing procedures are followed
- Take control of all cash and card transactions in the staff Canteen
- Keep the Canteen online ordering system up to date
- Programme and update the till and menus where appropriate
- Price check on all suppliers on a regular basis
- Work alongside the Kiosk teams during Seasonal Opening of the Tourism site – supply of sandwiches, cakes and other items when needed
- To assist in all areas of catering onsite

Person Specification:

The applicant must:

- Show proven ability to lead a team and produce consistently high standards
- Be able to provide evidence of catering experience
- Show experience with menu costings and planning
- Have cash up and till experience including spreadsheets and reporting
- Be able to work on own initiative and supervise the team
- Be able to work under pressure at times when demand is high
- Be the holder of a Food Hygiene Certificate
- Be punctual and reliable
- Be available to work occasional Saturday mornings if needed during the open season of the Tourism site.

Pay: Negotiable and depends on experience

Working hours: Working hours 39 hours minimum.
Monday to Thursday 0800 – 1645 hrs.
Friday 0800 – 1430 hrs.

You will be entitled to a 15-minute paid paid break each morning and a half hour lunch break (unpaid) followed by a 10-minute afternoon paid break. These breaks should be taken around suitable times that do not coincide with the needs of the site.



- Holiday:** The holiday year runs from 1st May to the 30th April. You are entitled to the equivalent of 5.6 weeks holiday during each holiday year (including all bank holiday entitlements), calculated on a pro-rata basis depending on the number of hours you work.
- Benefits:** PECO operates a subsidised canteen, which provides hot and cold meals on weekdays.
Free car parking.
A staff pass is provided to allow you to visit the attraction of PECORAMA.
Staff are welcome to use the PECORAMA grounds during break and lunch times.
A staff discount is available within our model and souvenir shop if the goods are for your own use.

Applications to Blanche.Alexander@Peco.co